

Issue No. 11 September 9, 2014

It's almost time to log into ProviderOne!

From now until the billing system goes live, ProviderOne will communicate with you in a more targeted way. Newsletters will be tailored to your provider type. In future newsletters, we will share next steps so that you transition successfully to online billing. Please do not share these future messages with other providers, because they will be unique to YOUR enrollment steps.

New Social Service Provider

You are not enrolled in the ProviderOne system, but you will be soon. We will send you login credentials in an email.

Your billing contact will receive the login information, and log into the system. He/she will also update security and provider information, and set up other users as needed.

Current ProviderOne User

You are affiliated with a business that submits medical bills in ProviderOne right now.

Instead of getting new login credentials, your Domain's System Administrator (your billing contact for medical bills) will set up your profile.

New Social Service Medical Provider

You are a provider with a National Provider Identifier (NPI) and are already enrolled. **Or,** you have been asked to submit an enrollment packet, but not yet enrolled.

If your status is unclear, email: BASS@dshs.wa.gov

Do you know your provider type? It's 'Social Services'

Home & community-based care and support professionals, who deliver services to the State's most vulnerable residents, are often called **social service providers**. If you receive payments today from the SSPS system, you are either a social service provider, or a medical provider delivering social services.

This will be important. You may need help completing the steps to register in ProviderOne. This Fall, a call center will be staffed with people eager to make your transition a smooth one. When you connect with the call center, you will identify yourself as a **social service provider** or **social service medical provider**. Visit our **Get** Ready web page to learn the difference.

The latest video in the "Early Look" Series is here! No. 5 Discover Advanced Billing is a preview of Template and Template Batch billing methods. Visit the ProviderOne website and watch more videos on the electronic, online billing system. (Note: A white screen appears first as video content loads.)

ProviderOne Vocabulary

Once you are registered in ProviderOne you will be learning new terms.

Domain: 7-digit ProviderOne ID a provider needs to log into the system.

System Administrator: the person who is the primary billing contact.

For more information

Email: BASS@dshs.wa.gov

Newsletter: Sign up or change your preferences

Web site: ProviderOne Web site